

**VIRTUAL PREPARATORY ACADEMY OF OKLAHOMA INC
REGULAR BOARD MEETING
OPSRC, 309 NW 13th Street, Suite 103
Oklahoma City, OK 73103**

Regular Board Meeting

MINUTES

Monday, August 10th @ 4:00 p.m.

Link to join meeting virtually: [Join the meeting now](#) (email erobins@vprepok.org to request a link to join live)

1. Call to order, roll call, and introductions.

Call to order at 4:07 PM.

Board Members:

*Joshua Williams – President - Present
Marcus Jackson – Vice President - Absent
Jill Shero-McDaniel – Secretary - Absent
Keili McEwen – Finance Director - Present
Robert Ruiz – Member - Present*

Guests:

*Erin Robins – Head of School - Present
David Harp – Treasurer - Present
Callie Christensen – Minutes Clerk - Present
Brad Talley – School Principal - Present
William Hickman – Legal - Absent
Valerie Joseph – ACCEL Financial Team – Present
Megan Sandoval – ACCEL Regional Vice President - Present
Lindsay Cleveland – Teacher – Present*

Consent Agenda

The following items concern reports and items of a routine nature normally approved at Board meetings. These items will be considered and voted together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon following items:

2. Minutes from July 2026, board meeting
3. Credit Card Statement 8/7/26 - *Not received; moved to the September meeting.*
4. Encumbrance #1-34
5. Financial Report 7/1/26 – 7/31/26

- *Motion to approve the Consent Agenda made by Robert Ruiz. Motion seconded by Joshua Williams.*

Joshua Williams – Yes

Keili McEwen – Yes

Robert Ruiz – Yes

Discussion & Update Items

6. Enrollment Updates

Erin Robins provided an update on enrollment growth, noting that enrollment is approaching 500 students. The Board discussed inviting new staff members to the September board meeting for introductions. Megan Sandoval discussed student retention, word-of-mouth enrollment, and the increase of marketing expenditures in quarter 1. Brad Talley discussed staff growth and the addition of Oklahoma-specific roles.

Purchasing and General Business: The following items will be considered for action by the board on an individual basis, and a roll call vote will be conducted on each item.

7. Discussion and possible action to approve the change orders for PO #1 and #5

David Harp explained the need to increase funding across POs #1–5. Change PO #2 and PO #5 as presented, noting that there was a clerical error in the agenda. Approve the two change orders for PO #1 - change the second order to reflect the actual \$100,000 increase rather than the \$58,281.83.

- *Motion to approve the change orders for PO #1-5 made by Robert Ruiz. Motion seconded by Keili McEwen.*

Joshua Williams – Yes

Keili McEwen – Yes

Robert Ruiz – Yes

8. Discussion and possible action to approve School Activity Fund sub-accounts for the 2026-27 FY

The Board discussed the School Activity Fund sub-accounts for the 2026–27 fiscal year. It was noted that the School Activity Fund was not fully utilized during the previous fiscal year. The sub-accounts are required to be approved annually and will support the school's continued growth and expansion, including the addition of grade levels and related activities.

- *Motion to approve School Activity Fund sub-accounts for the 2026-27 FY made by Keili McEwen. Motion Seconded by Robert Ruiz.*

Joshua Williams – Yes

Keili McEwen – Yes

Robert Ruiz – Yes

9. Discussion and possible action to approve Erin Robins and Rhonda Bellah as the School

Activity Fund custodians for the 2026-27 FY.

The Board extended conversation about the School Activity Fund mentioning the need to approve Erin Robins and Rhonda Bellah to serve as the School Activity Fund custodians for the 2026–27 fiscal year.

- *Motion to approve Erin Robins and Rhonda Bellah as the School Activity Fund custodians for the 2026-27 FY made by Keili McEwen. Motion Seconded by Robert Ruiz.*

Joshua Williams – Yes

Keili McEwen – Yes

Robert Ruiz – Yes

10. Board Member Comments

- *Keili McEwen – Received a quote for review planning. Will be bringing to next board meeting.*
- *Joshua Williams – Expressed appreciation for the opportunity for in-house staff to take on leadership roles and for the school's focus on developing talent from within.*

11. Public Comments

- *No public comments were made.*

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under “Public Comments” are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers’ comments. Matters that are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

12. Adjournment

Adjourned at 4:56 PM.

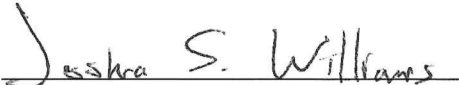
- *Motion to adjourn made by Keili McEwen. Motion seconded by Robert Ruiz.*

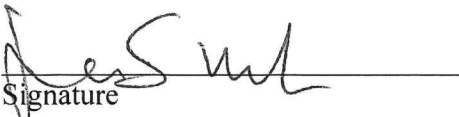
Joshua Williams – Yes

Keili McEwen – Yes

Robert Ruiz – Yes

These Minutes were approved on 8/14, 2026 by the Board of Education of VPA:


Printed Name & Title


Signature

Jill Shero-McDaniel

Printed Name & Title

Jill Shero-McDaniel

Signature