

VIRTUAL PREPARATORY ACADEMY OF OKLAHOMA INC
REGULAR BOARD MEETING
OPSRC, 309 NW 13th Street, Suite 103
Oklahoma City, OK 73103

Regular Board Meeting

MINUTES

Monday, June 8th @ 4:00 p.m.

Link to join meeting virtually: [Join the meeting now](#) (email erobins@vprepok.org to request a link to join live)

1. Call to order, roll call, and introductions.

Call to order at 4:08 PM.

Board Members:

Joshua Williams – President – Present
Marcus Jackson – Vice President – Present
Keili McEwen – Finance Director – Present
Robert Ruiz – Secretary – Present
Jill Shero-McDaniel – Member – Present

Guests:

Erin Robins – Head of School – Present
David Harp – Treasurer - Present
Amber VanBuskirk – Minutes Clerk – Present
Brad Talley – School Principal- Present
William Hickman – Legal - Present
Valerie Joseph – ACCEL Financial Team – Present
Sarah Berger – ACCEL Exec Head of Schools - Present
Lindsay Cleveland- Teacher – Present
Skyler Lusnia- CPA, CIA, Director of School Performance, SCSB- Present
Jon Lewis- ACCEL Chief Marketing Director - Present

Consent Agenda

The following items concern reports and items of a routine nature normally approved at Board meetings. These items will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more item be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon following items:

2. Minutes from May 2026, board meeting
3. Encumbrance #56
4. Credit Card Statement 4/7/26 and 5/7/26

5. Financial Report 5/1/26 – 5/31/26

- *Motion to approve the Consent Agenda made by Keili McEwen. Motion seconded by Robert Ruiz.*

Joshua Williams-Yes

Robert Ruiz- Yes

Marcus Jackson-Yes

Keili McEwen- Yes

Jill Shero-McDaniel- Yes

Discussion & Update Items

6. Presentation and possible discussion regarding the Statewide Charter School Board school year 2024-2025 Annual Performance Framework Report - Skyler H. Lusnia CPA, CIA, Director of School Performance, SCSB

Director of School Performance, Statewide Charter School Board, Skyler Lusnia presented on the 24-25 Annual Performance Framework overview.

No action taken.

7. Presentation and possible discussion from ACCEL marketing- Jon Lewis

ACCEL Chief Marketing Director, Jon Lewis, presented the new marketing plan and ideas. Spoke about using teacher testimonial video ads, wants to stand out and be more up to date with what people are liking.

8. Board training updates

Erin Robins will request the lunch & learns from the State Department and see where we are with compliance on the trainings. Will have for next meeting.

Purchasing and General Business: The following items will be considered for action by the board on an individual basis and a roll call vote will be conducted on each item.

9. Presentation and possible action to approve SY 26-27 Budget- Valerie Joseph, ACCEL

ACCEL Financial Representative, Valerie Joseph gave a presentation for the projections on the 26-27 School Year Budget. Enrollment activity and projections remain consistent with what was present for the 25-26 School Year. Enrollment is looking great for the upcoming 26-27 School Year.

- *Motion to approve SY 26-27 Budget made by Jill Shero-McDaniel. Motion seconded by Marcus Jackson.*

Joshua Williams- Yes

Robert Ruiz- Yes

*Marcus Jackson-Yes
Keili McEwen- Yes
Jill Shero-McDaniel- Yes*

10. Discussion and possible action to approve the School Securities of Oklahoma contract for SY 26_27

Little different than previous year, providing security services tailored to a virtual school environment. In addition to support events such as graduation and prom, the consulting group can assist with community engagement, trainings with staff, wellness checks and truancy concerns. They can also help coordinate positive community-building activities, such as partnering with local law enforcement for outreach events. The program is flexible and no matter what we pay a flat monthly fee.

Erin Robins – The 25-26 School Year we used this for teacher trainings to be more aware when traveling for testing or event meet ups. More plans to utilize going forward into the 26-27 school year.

- *Motion to approve the School Securities of Oklahoma Contract for School Year 26-27 made by Keili McEwen. Motion Seconded by Robert Ruiz.*

*Joshua Williams – Yes
Robert Ruiz – Yes
Marcus Jackson – Yes
Keili McEwen – Yes
Jill Shero-McDaniel – Yes*

11. Discussion and possible action to approve the Sylogist contract for School Year 26-27

No changes.

- *Motion to approve the Sylogist contract for School Year 26-27 made by Robert Ruiz. Motion seconded by Keili McEwen.*

*Joshua Williams – Yes
Robert Ruiz – Yes
Marcus Jackson – Yes
Keili McEwen – Yes
Jill Shero-McDaniel – Yes*

12. Discussion and possible action to renew board members whose seats are expiring.

Joshua Williams & Robert Ruiz seats are expiring.

- *Motion to renew Joshua Williams as President for 26-27 School Year made by Jill Shero-McDaniel. Motion seconded by Marcus Jackson.*

Joshua Williams –Abstain

Robert Ruiz – Yes

Marcus Jackson – Yes

Keili McEwen – Yes

Jill Shero-McDaniel – Yes

- *Motion to accept Robert Ruiz's decision not to renew his term as Secretary after current term is over made by Jill Shero-McDaniel. Motion seconded by Marcus Jackson.*

Joshua Williams – Yes

Robert Ruiz – Yes

Marcus Jackson – Yes

Keili McEwen – Yes

Jill Shero-McDaniel – Yes

13. Discussion and possible action to approve new board officers for SY 26_27

Jill Shero-McDaniel – Secretary, starting July 1.

- *Discussion made by Robert Ruiz and Marcus Jackson to appoint board officers.*

The slate of officers will be:

Joshua Williams - President

Marcus Jackson- Vice President

Jill Shero-McDaniel - Secretary

Keili McEwen - Finance Director

Robert Ruiz- Member

- *Motion to appoint board officers made by Robert Ruiz. Motion seconded by Jill Shero-McDaniel.*

Joshua Williams – Yes

Robert Ruiz – Yes

Marcus Jackson – Yes

Keili McEwen – Yes

Jill Shero-McDaniel- Yes

14. Discussion and possible action to convene into Executive Session pursuant to 25 OS §307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning the action to evaluate EMO if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to conduct the evaluation in the public interest.

i. Vote to Convene in Executive Session

-Motion made by Robert Ruiz to enter Executive Session at 5:42 PM. Motion seconded by Keili McEwen.

*Joshua Williams – Yes
Robert Ruiz – Yes
Marcus Jackson – Yes
Keili McEwen – Yes
Jill Shero-McDaniel – Yes*

ii. Vote to Acknowledge Return to Open Session at 6:22 PM.

-Motion made by Robert Ruiz to return to Open Session at 6:22 PM. Motion seconded by Marcus Jackson.

*Joshua Williams – Yes
Robert Ruiz – Yes
Marcus Jackson – Yes
Keili McEwen – Yes
Jill Shero-McDaniel – Yes*

iii. Reading of Executive Session Minute

The Board entered Executive Session with all board members present, along with legal counsel. No votes were taken, and no actions were made during the Executive Session.

15. Discussion and possible action regarding the matters discussed in Executive Session

Motion to approve EMO evaluation as discussed in Executive Session made by Keili McEwen. Motion seconded by Jill Shero-McDaniel.

*Joshua Williams – Yes
Robert Ruiz – Yes
Marcus Jackson – Yes
Keili McEwen – Yes
Jill Shero-McDaniel – Yes*

16. Board Member Comments

- *Robert Ruiz: EMO went a lot better than last year. Everyone being responsive and helping prepare the board for the Evaluation has been amazing.*
- *Keili McEwen: Very thorough, made board feel very prepared. Big thank you.*

17. Public Comments

- *Erin Robins: Moving board documents over to Google Drive for meetings. Drive invites have been sent. The drive will hold documents for monthly meetings for the board to view prior to board meetings. Things such as power points, budgets to review, and more. Hoping this can help reduce the number of copies being printed.*
- *Robert Ruiz: Some would still prefer paper; board can email Erin Robins with the amount of paper copies still needed.*
- *Joshua Williams: In doing Google Drive, disable comments.*
- *William Hickman: Yes, invite to Google Drive, do a View Only, Disable Comments.*

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under "Public Comments" are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers' comments. Matters that are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

18. Adjournment

Adjourned at 6:30 PM.

- *Motion to adjourn made by Robert Ruiz. Motion seconded by Jill Shero-McDaniel.*

Joshua Williams – Yes

Robert Ruiz – Yes

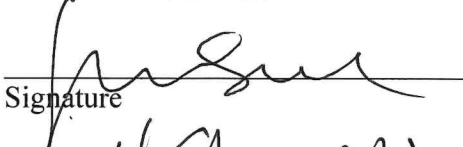
Marcus Jackson – Yes

Keili McEwen – Yes

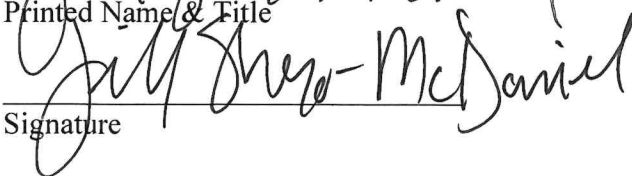
Jill Shero-McDaniel – Yes

These Minutes were approved on _____, 2026 by the Board of Education of VPA:

Joshua S. Williams, President
Printed Name & Title


Signature

Jill Shero-McDaniel
Printed Name & Title


Signature