

MEDICAL EMERGENCY SERVICE POLICY

The Board of Education (“Board”) of the Virtual Preparatory Academy of Oklahoma (the “School”) adopts a medical emergency service policy. The Board directs the School to coordinate with emergency medical services providers that serve the area in which the School is located to develop an Emergency Action Plan for each facility and athletic practices, events or activities held at School facilities, should such an emergency action plan be necessary in the event the School has facilities at which athletic practices, events, or activities are conducted.

To the extent necessary, the Emergency Action Plan shall:

1. Include maps and directions with appropriate contact information for emergency medical services;
2. Assign a medical administrator who is a current School representative such as a coach, administrator, or athletic director;
3. Define responsibilities and personnel on-site, both medical and School officials;
4. Include a list of medical equipment available and location of the nearest automated external defibrillator, if available;
5. Be posted in each facility;
6. Be distributed to all School officials involved in athletic practices, events or activities held at school district facilities; and
7. Specify documentation actions after any emergency to evaluate for debriefing purposes and to determine if there are necessary changes to the Emergency Action Plan.

The Emergency Action Plan shall be reviewed, updated, and rehearsed annually with School officials and local emergency medical services providers, and placed on file with the School and the emergency medical services provider. The Emergency Action Plan shall be updated to reflect any potential significant change that would affect implementation of the plan.

Prior to each athletic event or activity at a School facility where there are athletes participating from visiting schools, the Emergency Action Plan shall be digitally transmitted to the visiting school administrator or coach or posted on the school’s website.

ADOPTED: _____

LEGAL REFERENCE: 70 O.S. 27-104 – RILEY’S RULE