

**VIRTUAL PREPARATORY ACADEMY OF OKLAHOMA INC
BOARD MEETING**

**OPSRC, 309 NW 13th Street, Suite 103
Oklahoma City, OK 73103**

MINUTES

Monday, February 10th @ 4:00 p.m.

1. Call to order, roll call, and introductions.

The meeting was called to order at 4:09 PM.

Board Members:

Marcus Jackson – Member – Present

Keili McEwen – Finance Director – Absent

Robert Ruiz – Secretary – Present

Joshua Williams – Vice President – Present

Guests:

Megan Sandoval – ACCEL Regional Vice President

Erin Robins – Head of School

William Hickman – Legal

David Harp – Treasurer

Blaire Harrison – Minutes Clerk

Brad Talley – School Principal

Chase Eskelsen – Parents for School Options

Brandon Hull – ACCEL Financial Team

Consent Agenda

The following items concern reports and items of a routine nature normally approved at Board meetings. These items will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon following items:

2. Minutes from January 2025, regular board meeting.
3. Updated encumbrances- change order #1
4. Discussion and possible action to approve the January credit card statement
5. Financial Report 1/1/25 – 2/1/25

Motion to approve the Consent Agenda made by Robert Ruiz. Motion seconded by Marcus Jackson.

Marcus Jackson – Yes

Robert Ruiz – Yes

Joshua Williams – Yes

Discussion & Update Items

6. School update- Erin Robins
 - a. Upcoming events and enrollment updates
 - b. Registration for charter school conference March 6th and 7th 2025 Inaugural Conference

c. Legislative updates and upcoming capital day event- Chase Eskelson- PSO (Parents for School Options)

- a. *Enrollment Update: We're exceeding marketing projections with 263 students. Fourteen students started today (Feb. 10), and the next cohort begins on Feb. 24. Cohorts end on March 3.*
State Testing updates: OSDE assessment guidance confirms a built-in camera in Cognia, a 10-student session limit, and a requirement for the proctor (a school employee) and administrator to be in the same room. Some positive news, but challenges remain.
- b. *Board members need to register as soon as possible if they plan on attending, can get all of their required training for compliance purposes.*
- c. *Chase Eskelson – with Parents for School Options reviewed current legislative bills, and discussed Capitol Day on Wednesday, Feb 19.*

Purchasing and General Business: The following items will be considered for action by the board on an individual basis and a roll call vote will be conducted on each item.

7. Presentation and possible action to accept the ACCEL budget updates- Brandon Hull

Brandon Hull, from the ACCEL financial team presented the mid-year budget update.

Motion accept the ACCEL budget updates made by Robert Ruiz. Motion seconded by Marcus Jackson.

Marcus Jackson – Yes

Robert Ruiz – Yes

Joshua Williams – Yes

8. Discussion and possible action to approve the supplemental appropriations for the 2024-25 FY.

Presentation made by David Harp, Treasurer, with the mid-term funding increase the school received additional funding in the amount of \$543,517. 93, which will increase our budget to \$1,863,648.59. There is approximately \$180,000 set aside in that total for school security purposes. There will be another supplement coming around June 2025. Those funds will be appropriated at that time.

Motion to approve the supplemental appropriations for the 2025-2025 FY made by Robert Ruiz. Motion seconded by Marcus Jackson.

Marcus Jackson – Yes

Robert Ruiz – Yes

Joshua Williams – Yes

9. Discussion and possible action to accept the board application for Jill Shero-McDaniel

Member Ruiz said since there was only one application, the committee did not meet. The board can vote or wait for more applications to be submitted.

Motion accept the board application for Jill Shero-McDaniel made by Marcus Jackson. Motion seconded by Robert Ruiz.

Marcus Jackson – Yes

Robert Ruiz – Yes
Joshua Williams – Yes

10. Board Member Comments

Member Jackson requested guidance on how many board members are needed.. Legal stated that 5 members is the minimum, and suggests we go to 7 or 9.

11. Public Comments

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under “Public Comments” are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers’ comments. Matters that are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

12. Adjournment

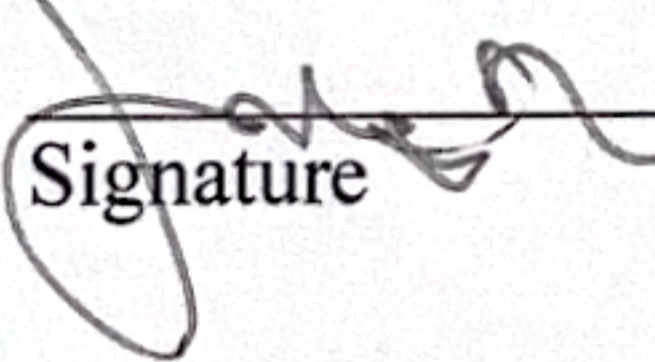
Motion to adjourn meeting made by Robert Ruiz. Seconded by Marcus Jackson.

*Marcus Jackson- Yes
Robert Ruiz - Yes
Joshua Williams – Yes*

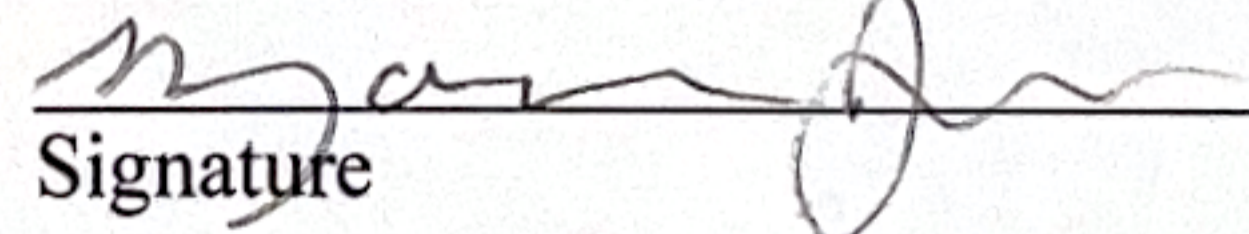
Meeting adjourned at 4:59 PM.

These Minutes were approved on March 10, 2025 by the Board of Education of VPA:

Joshua S. Williams, President
Printed Name & Title


Signature

Marcus Jackson vice president
Printed Name & Title


Signature